

## TURNKEY LEGAL CENTERS

Your firm is gearing up for a large project or extended litigation. You require additional attorneys and paralegals – and sufficient workspace – for an indefinite length of time. What's the best way to manage your resources and contain costs? Using Special Counsel's TurnKey Legal Centers, our dedicated, state-of-the-art facilities for document review and e-discovery projects, is the solution.

### COST-EFFECTIVE SOLUTIONS

Special Counsel, the nation's leading provider of legal staffing services, has designed our TurnKey Legal Centers specifically for cases requiring review space in which to manage staff, equipment and documents effectively. When using Special Counsel contract legal professionals, law firms and corporate legal departments gain access to these Centers, along with the equipment and resources required to support a project of any size or duration. We handle all the details so that you can focus on your case.

### COMFORTABLE AMENITIES

Special Counsel's TurnKey Legal Centers were designed and built with your requirements and comfort in mind. Our amenities include:

#### Comfort & Security

- Private, secure workspaces and safe building and elevator access
- Comfortable desks, chairs, and other key office needs
- Private conference rooms for meetings, depositions or other client needs
- Large offices for visiting attorneys or supervisors
- Kitchen facilities
- Freight elevators with accessible loading docks, 24 hours a day, 7 days a week
- Heat and air conditioning after hours and on weekends
- Ample, secure storage areas

#### Cutting Edge Technology

- State-of-the-art computer workstations with large LCD monitors
- High speed Internet connections, along with multiple telephone and fax lines
- MS Windows XP Professional, with MS Office
- SYMANTEC Client Security suite
- Copiers, printers, scanners, and fax machines

#### Support Services

- Experienced site and project managers always available
- 24-hour dedicated technical support service
- Coordination with third-party vendors for rental equipment and production services such as copying and imaging

### CONFIGURABLE WORKSPACES

Our functional, turnkey facilities are scalable, allowing access to entire suites or to portions of these spaces. Work areas can be adapted to the size and scope of your project without compromising security. You can leverage the Centers and our talented professionals to accomplish your goals without overextending your internal resources.

### RELIABLE LEGAL PROFESSIONALS

Our contingent legal professionals include veterans of some of the largest document review projects. These experienced attorneys and paralegals are knowledgeable in the latest e-discovery technologies and best practices, as well as in managing traditional paper-based document reviews. You can outsource your document review project with full confidence and the knowledge that work quality is assured.

**A TurnKey Legal Center representative is available to meet with you at your office, or you may visit our state-of-the-art document review facilities by contacting Special Counsel at 800.737.3436 or online at [specialcounsel.com](http://specialcounsel.com).**

## LOCATIONS

### Chicago

17 N. State St., Suite 890, Chicago, IL 60602  
For information, call: 312.814.0240

### Dallas

The Adolphus Tower  
1412 Main St., Suite 700, Dallas, TX 75202  
For information, call: 214.698.0200

### Houston

3900 Essex Ln., Suite 1110, Houston, TX 77027  
For information, call: 713.571.8801

### Minneapolis

The 15 Building  
15 South 5th St., Suite 800, Minneapolis, MN 55402  
For information, call: 612.340.9068

### New York City

150 W. 30th St., 3rd Floor, New York, NY 10001  
For information, call: 212.218.7155

### Pittsburgh

Regional Enterprise Tower  
425 Sixth Ave., Pittsburgh, PA 15219  
For information, call: 412.201.7470

### Washington DC

Farragut North  
1120 Connecticut Ave., NW, Suite 350  
Washington, DC 20036  
For information, call: 202.737.3436

### Metro Center

1301 Pennsylvania Ave., NW, Suite 200  
Washington, DC 20004  
For information, call: 202.737.3436



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